

2018 COAR Committee Application

The Central Oregon Association of REALTORS® is a member driven organization in which our members make the decisions for the future of our association. We encourage all members interested in taking an active role in the association to apply for committee positions. Please apply for three committees. Due to increased involvement we cannot guarantee that every member will receive an appointment but we make every effort to get each member appointed to a committee although this is not guaranteed. Below are the COAR standing committees accepting applications as well as a description of what they do. Please mark your choices with 1, 2, 3 (1 being your first choice for a committee appointment)

Charitable Giving Committee: This committee is provided a line item in the COAR Budget of funds to contribute to charitable organizations. COAR circulates an application to organizations who submit these applications to the committee for approval. The committee sets the guidelines for giving funds and the criteria for the application. This committee meets a few times a year.

Building a Better Central Oregon Committee: BBCO's main purpose is to recognize worthy residents who have enhanced their community with outstanding new or renovated residential, commercial or industrial buildings. Projects are judged on economic impact, neighborhood improvement, unique design or use of materials. The committee sets the guidelines for the application, tours the properties submitted and attends the awards reception. This committee meets a few times a year as a committee and is a significant time commitment to tour properties. Committee members are also expected to attend the award reception.

Commercial Services Committee: This committee reviews commercial programming offered by COAR and provides direction to staff on scheduling commercial marketing meetings. This committee also oversees the topics selected for COAR commercial CE offered. This committee is also tasked with applying for NAR's Commercial Services Grant each year and for providing any feedback to COAR on local commercial government affairs issues that need to be reviewed by the Government Affairs Committee. The committee will be asked to provide content for the COAR Commercial Newsletter throughout the year. The committee also circulates an application and selects the recipient of the Commercial Transaction of the Year Award. This committee makes recommendations to any changes in structure to the commercial services to the COAR Board of Directors. This committee meets approximately 6-8 times per year.

Communications/Public Relations Committee: This committee develops the PR message of the association and is primarily focused on our external messaging to the public. The goal of this committee is to enhance the public perception of REALTORS® and establish the value that our profession provides. The committee works continually to build the image of REALTORS® within the communities in Central Oregon and establish the value of the real estate profession to consumers during a real estate transaction. The committee helps develop an advertising campaign and designates spending of the PR budget on various advertising mediums. This committee will also be tasked with helping to develop and provide content for a public facing website. This committee meets approximately 6 times per year.

EnCOAR Awards Committee: This committee develops the application for REALTOR® of the Year, Affiliate of the Year and Rookie of the Year. The committee reviews the applications and selects the winners. The committee members are encouraged to nominate recipients. This committee only meets 2-3 times per year and the committee members are expected to attend the EnCOAR Awards Reception.

Government Affairs Committee: COAR has an active Government Affairs program and has a lobbyist on staff to work on behalf of our membership in our local jurisdiction at the direction of the Government Affairs Committee. This committee meets with our lobbyist on a regular basis to review issues on local city and county issues. The committee recommends actions to COAR's lobbyist, reviews and approves requests for issue funding and may be asked to volunteer to speak at public meetings. This committee does deal with time sensitive information that may require meetings with short notice. This committee meets on a regular basis, typically once a month. Some committee work may be done via conference call or email.

MLS Executive Committee: The MLSCO Executive Committee is responsible for the development and amendments to the MLSCO Rules and Regulations as well as the MLSCO Forms Library. This committee vets member requests throughout the year and determines if those changes shall be implemented. This committee sets the guidelines for members to follow as part of the MLSCO Rules and Regulations and provides staff with the direction on how to implement those changes. This committee also hears all appeals on MLSCO policy violations and determines if sanctions or fines stand or shall be waived. This committee also oversees the development of the Managing Principal Broker Breakfast events and provides topics for staff. This committee is also responsible for making recommendations to the COAR Board of Directors for any additions or changes to MLS technology. This committee meets approximately once per month and the meetings typically last two hours or more.



Professional Standards Committee: This committee serves on panels for the Grievance review of Ethics and Arbitration Requests as well as servers on hearing panels for matters that are referred for a hearing. Additionally, this committee is required to attend Professional Standards training that is provided by either COAR or OAR. Members of this committee if interested can serve as Ombudsman or Mediators. Because these panels are dependent on complaints being filed, while you may be appointed to this committee you may not be called to serve on a panel.

Social Committee: While COAR is a professional business organization, we still want to encourage a social atmosphere amongst our membership further encouraging our members to work together in a competitive market. This committee is tasked with planning several small social functions throughout the year aimed at giving our members the opportunity to enjoy each other's company throughout our jurisdiction. These events are also a great networking opportunity for our members and our affiliates. COAR encourages both REALTOR® members and our affiliate members to apply for this committee.

Strategic Planning Committee: COAR has a robust strategic plan for the future of the association and the Multiple Listing Service. This committee is tasked with reviewing the objectives of the Strategic Plan and identifying which items will be accomplished throughout the year. This committee also makes recommendations to the COAR Board of Directors of any items in the Strategic Plan that should be budgeted for in the following year. This committee is also tasked with evaluating and updating the strategic plan. This committee only meets once or twice per year unless further meetings are required.

Young Professional Network Committee: The Young Professional Network (YPN) Committee is responsible for planning several networking events for our membership including YPN education sessions. While this committee is called the Young Professionals Committee, we encourage members of all ages to be involved in this committee and it's events. The committee encourages members to network at these events and provide a social atmosphere for members to get to know each other. This committee meets several times throughout the year to plan events and education sessions. The committee members are expected to attend all events and education sessions as well as promote them to our membership. Affiliates are also encouraged to join this committee.

Please rank your choices below with a 1, 2 and 3.-- 1 being your first choice for a committee appointment. Also please be sure to print your contact information clearly below. **All applications are due by close of business on November 20, 2017. Please send your application to Peter@coar.com.**

Name: _____
 Office: _____
 NRDS#: _____
 City: _____



- | Choice | Committee |
|--------|--|
| _____ | Charitable Giving Committee |
| _____ | Building a Better Central Oregon Committee |
| _____ | Commercial Services Committee |
| _____ | Communications/Public Relations Committee |
| _____ | EnCOAR Awards Committee |
| _____ | Government Affairs Committee |
| _____ | MLS Executive Committee |
| _____ | Professional Standards Committee |
| _____ | Social Committee |
| _____ | Strategic Planning Committee |
| _____ | Young Professional Network Committee |