



# Individual Membership Application

COAR, 2112 NE 4<sup>th</sup> Street, Bend OR 97701  
Phone: 541.382.6027 Email: candace@coar.com

**All fields are required.**

I hereby apply for **REALTOR**<sup>®</sup> membership in the Central Oregon Association of REALTORS<sup>®</sup>. I am licensed as a:

- Managing Principal Broker
- Broker
- Managing Appraiser
- Appraiser

I am applying for:

- Primary Membership with COAR
- Secondary Membership with COAR (See Paragraph B below regarding Secondary Membership Dues Structure)

I agree to pay the established non-refundable dues and administrative fee of \$100.00 in accordance with the Bylaws of the Central Oregon Association of REALTORS<sup>®</sup>. My check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ is enclosed, or I hereby authorize my credit card to be charged in the amount of \$ \_\_\_\_\_. **Initials:** \_\_\_\_\_

### Dues Schedule Prorated Monthly

Month	COAR Dues	OAR Dues	NAR Dues	Total Dues
January	\$100	\$235.00	\$155	\$490
February	\$92.58	\$215.42	\$145	\$453.00
March	\$84.17	\$195.83	\$135	\$415.00
April	\$79.75	\$176.25	\$125	\$381.00
May	\$72.33	\$156.67	\$115	\$344.00
June	\$65.92	\$137.08	\$105	\$308.00
July	\$58.50	\$117.50	\$95	\$271.00
August	\$52.08	\$97.92	\$85	\$235.00
September	\$45.67	\$78.33	\$75	\$199.00
October	\$38.25	\$58.75	\$65	\$162.00
November	\$31.83	\$39.17	\$55	\$126.00
December 2018-2019	\$124.42	\$254.58	\$200	\$579.00

**\*If you are applying for secondary membership, please call our offices to confirm your dues amount and include a letter of good standing from your primary association with your application.**

Complete if paying by credit card:

Card Type: \_\_\_\_\_ Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CSV Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Billing Address of the Credit Card (include City and Zip): \_\_\_\_\_



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**Member Information:** \_\_\_\_\_ Mr. \_\_\_\_\_ Ms. \_\_\_\_\_ Mrs.

Name as it appears on your Oregon License: \_\_\_\_\_

Complete Home Address incl. City and Zip: \_\_\_\_\_

Home Mailing Address if different than above incl. City and Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Firm Licensed with: \_\_\_\_\_

Complete Office Street Address: \_\_\_\_\_

Office Address City, State and Zip: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Office Fax Number: \_\_\_\_\_

Office Website Address: \_\_\_\_\_

Personal Business Website Address: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_\_ Home \_\_\_\_\_ Office Preferred Contact Phone: \_\_\_\_\_ Cell \_\_\_\_\_ Home \_\_\_\_\_ Office

Oregon Real Estate License Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

First Licensed in Oregon (Year): \_\_\_\_\_ Licensed in another state (Y/N)? \_\_\_\_\_ If yes, where? \_\_\_\_\_

Have you ever held REALTOR® membership in another state/local association (Y/N)? \_\_\_\_\_ If yes, where? \_\_\_\_\_

Other name used at previous association if applicable: \_\_\_\_\_

Do you have any pending disciplinary action with another REALTOR® board/association (Y/N)? \_\_\_\_\_ If yes, where? \_\_\_\_\_

I would like to join, COAR's annual Education Club for \$25.00 and receive significant discounts on education classes throughout the year. Y/N

If you would like to redirect your OAR RPAC contribution to the Home Foundation or Issues Mobilization, email [redirect@oregonrealtors.org](mailto:redirect@oregonrealtors.org).



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- A. I, \_\_\_\_\_ understand that this application and payment of required fees, entitles me to membership in (1) the Central Oregon Association of REALTORS® (COAR); (2) the Oregon Association of REALTORS® (OAR); (3) the National Association of REALTORS®.
- B. If this application is for secondary membership, it is understood that the dues and fees paid include membership in only the Central Oregon Association of REALTORS® and that my dues and fees for the Oregon Association of REALTORS® and the National Association of REALTORS® shall be paid through my primary board. (Please call the Central Oregon Association of REALTORS® office at 541-382-6027 to confirm dues amount prior to submitting this application to the Association and.)
- C. I understand that all dues and fees are non-refundable as they are established as long as I am a member of the Association.
- D. I agree to abide by the Bylaws of the Association and the Code of Ethics of the National Association of REALTORS® and all actions pursuant thereto, specifically Article 17—which states that in the event of a controversy between REALTORS® associated with different firms, arising out of their relationship as REALTORS® shall submit the dispute to arbitration or mediation in accordance with the regulation of their board or boards rather than litigate the matter.
- E. Applicant for REALTOR® membership shall be granted provisional membership immediately upon submission of a completed application form and remittance of applicable Association dues and fees. No application fees, or dues are returnable except if the application is withdrawn prior to approval by the Board of Directors. Provision members shall be considered REALTORS® and shall be subject to all of the same privileges and obligations of membership. Provisional membership is granted subject to subsequent review of the application by the Board of Directors.
- F. It is understood and agreed that as a condition of membership, I will attend a mandatory new member orientation as scheduled and familiarize myself with the COAR Bylaws and the NAR Code of Ethics and if elected to membership to abide by same. It should be understood that if you do not complete the new member orientation within the first two offerings, or within six (6) months, the member will be assessed a \$100.00 fine and their Managing Principal Broker will be notified. The applicant will have one opportunity to take the next scheduled class after being fined. Should the applicant still not take the new member orientation class, all Association privileges shall be suspended and reported to the Board of Directors at their next scheduled meeting. Failure to satisfy this requirement shall be considered a violation of a membership duty for which REALTOR® membership shall be suspended until such time as the training is completed.  
**Initial Here:** \_\_\_\_\_
- G. A subsequent requirement for membership will be completing the mandatory quadrennial ethics program once every four years pursuant to the Bylaws of the Central Oregon Association of REALTORS®, the Oregon Association of REALTORS® and the National Association of REALTORS®. Failure to abide by this requirement may lead to suspension and/or termination of membership. **Initial Here:** \_\_\_\_\_
- H. Upon termination of my membership for any reason, I will discontinue the use of the term REALTOR® (if my membership has included the right to its use) and return to the Board any and all materials indicating REALTOR® membership to this Association, the Oregon Association of REALTORS® and/or the National Association of REALTORS®. It is further understood that upon termination, I shall also cease using the REALTOR® logo and remove all indications of membership in any REALTOR® organization from my signs, stationary, business cards, envelopes, advertising and any other place or device on which it may appear.
- I. As an applicant for membership in the Central Oregon Association of REALTORS®, I certify that the information provided in this application is true and correct, and I authorize said Association through its representatives to make investigation through recognized channels as may be considered advisable to verify the statements made by me herein. Any misstatement of fact may be grounds for revocation of my membership, if granted. It is further agreed that any information and comment about me from any Board/Association where I previously held membership in response to COAR investigating my previous membership shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

J. Applicant acknowledges that if accepted as a member and he/she resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, that the COAR Board of Directors may condition the right of the resigning member to reapply for membership upon the applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If a member resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided that the dispute arose while the former member was a REALTOR®.

K. I hereby consent to receive mail, fax and e-mail transmissions from the Central Oregon Association of REALTORS®.  
**Initial Here:** \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY THE LICENSED PRINCIPAL BROKER  
(IF THE MANAGING PRINCIPAL BROKER IS NOT THE APPLICANT)**

The undersigned Managing Principal Broker of (Name of Firm) \_\_\_\_\_

\_\_\_\_\_ hereby certifies that (real estate licensee's name) \_\_\_\_\_

\_\_\_\_\_ is a real estate broker at the above office as of (start date) \_\_\_\_\_

per the Oregon Real Estate Agency, and such license has either been verified as active online with the State of Oregon

Real Estate Agency.

Name of Managing Principal Broker (if not the applicant): \_\_\_\_\_

Name(s) of Office Owner(s): \_\_\_\_\_

Firm Is:

- Individual
- Partnership
- Corporation

Managing Principal Broker's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR STAFF USE ONLY: NRDS # Assigned \_\_\_\_\_ Staff Initials \_\_\_\_\_**