



## Good Neighbor Nomination Form

The Good Neighbor Recognition program with the Central Oregon Association of REALTORS® (COAR) promotes neighborhood involvement and community service. The award highlights individuals who have demonstrated exemplary commitment to their neighborhood and the greater community through volunteerism and service. Nominees for this award should encompass some or all the following attributes:

- Provides a recognizable impact through volunteer services and activities.
- Supports and demonstrates a collaborative spirit and a high regard for community.
- Inspires others by their example through demonstrated leadership and commitment.
- Showcases ongoing support rather than a one-time effort.
- Models high ethical conduct.

Applications may be submitted by a COAR member (REALTOR® or affiliate).

### Nominee Information

Name (First and Last): \_\_\_\_\_

Company Name: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Community Program Served

This is the organization that will receive money if the nominee is selected as a COAR Good Neighbor Award Winner. It must be a 501(c)3 nonprofit.

Organization Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Who may we contact at the above nonprofit to verify the nominee's involvement with this organization?

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Nominee's Personal Contribution Information

Please give a brief description of the organization's mission and the nominee's contribution:

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How long has the nominee been volunteering with *this* organization: \_\_\_\_\_

## Explanation of Contribution

Please attach a Word document of no more than 500 words that describes how the nominee's efforts have made the community a better place to live. Briefly describe the nominee's volunteer work, the organization's mission, and the nominee's contribution. Portions of the essay may be used to promote this nominee if selected for the award.

## Testimonials

Please attach a Word document with 2-3 testimonials from the organization or individuals served by the nominee's volunteer work. These testimonials should attest to the individual's involvement and may be used in promoting the nominee if selected for the award. Testimonials should be a paragraph or less each and include the first and last name of the individual providing the testimonial. We will need their phone number and email address for verification purposes.

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Send completed application to:

**Shannon Lampe Wilcox, COAR Communications Director at [shannon@coar.com](mailto:shannon@coar.com)**

1. A COAR member must submit the application.
2. Nominee must be a REALTOR<sup>®</sup> member in good standing of the National Association of REALTORS<sup>®</sup>, Oregon REALTORS<sup>®</sup> and/or the Central Oregon Association of REALTORS<sup>®</sup>.
3. Some of the nominee's community work must have occurred during the last 12 months. Ongoing efforts outside of the 12-month window that demonstrate a depth of commitment will also be considered by the awards selection workgroup, comprised of COAR members.
4. Nominees should be able to show the results of their individual involvement through testimonials or other resources from the organization they served or the people they helped.
5. Nomination forms must be completely filled out when submitted to COAR. Handwritten nominations outside of this designated form will not be accepted.
6. Grant amounts will only be issued to 501(c)3 nonprofit organizations.
7. The workgroup will select one nominee for the monthly COAR Good Neighbor Award winner. COAR will make a \$500 contribution to their organization on their behalf.
8. The workgroup will also evaluate all monthly COAR Good Neighbor Award winners. One will be selected and recognized for their achievement at the COAR Holiday Party and Installation event. The annual COAR Good Neighbor winner will have a \$5,000 contribution made by COAR to their organization on their behalf.
9. COAR will promote monthly and annual winners on its communication channels.

Name of person submitting the application: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_