



CHANGE FORM

For Status, Date, Price, and
Other Miscellaneous Changes

PROPERTY INFORMATION

MLS# _____ ADDRESS _____

CURRENT LIST PRICE \$ _____ CURRENT EXPIRATION DATE ____/____/____

LISTING BROKER _____ LISTING BROKER ID _____ LISTING OFFICE ID _____

NOTE: This form is for data entry purposes for the MLS only and it is NOT intended to act as an addendum to a listing agreement. Any items that change the terms of the listing agreement should be written up on an addendum and signed by the seller.

STATUS, EXPIRATION, AND/OR PRICE CHANGES

ACTIVE W/CONTINGENCY

Per the Rules and Regulations, this status is for a listing with an accepted offer to purchase which includes a contingency allowing the first buyer to be bumped by a subsequent buyer. It is NOT for contingencies that would cause a sale to fall without a subsequent offer. A brief explanation of what the contingency is must be included in the Private Remarks section of the listing.

ACTIVE SHORT SALE

Per the Rules and Regulations, this is a listing with an accepted offer that requires third-party approval and the third-party has either authorized the seller to accept additional offers that are not in a back-up position and all accepted offers will be promptly submitted to the third party for approval OR is accepting additional offers that are in a back-up position and will not be submitted to the third-party for approval unless the offer is moved to first position. When this status is used, the Private Remarks must include an explanation of which of the two previously noted scenarios applies to the listing.

WITHDRAWN (Listing Agreement still in place) DATE ____/____/____

Seller is advised that placing this listing in Withdrawn status does not necessarily relieve the Seller of the obligation to pay a commission in the event of the sale of the subject property.

REACTIVATED (From Withdrawn) DATE ____/____/____

CANCELED (Listing Agreement canceled) DATE ____/____/____

LISTING EXTENSION NEW EXPIRATION DATE ____/____/____ NEW LIST PRICE \$ _____

OTHER TERM CHANGES _____

SALE INFORMATION

PENDING PENDING DATE ____/____/____

CLOSED CLOSE DATE ____/____/____ CLOSE PRICE \$ _____

SELLING MEMBER (NAME OR ID) _____ CO-SELLING MEMBER _____

CONCESSIONS Y / N CONCESSIONS AMOUNT \$ _____

CONCESSION COMMENTS: _____

BUYER FINANCING

Assumed	Conventional	FHA 203(k)	Seller Financing	USDA
Cash	FHA	FMHA	Trade	VA
Contract	FHA 203(b)	Private	Trust Deed	Other

SALE FELL THROUGH FALL THROUGH DATE (date listing is back to active) ____/____/____

MISCELLANEOUS CHANGES

DELETE THESE ITEMS and/or INFORMATION:

ADD THESE ITEMS and/or INFORMATION:

SELLER SIGNATURE _____ DATE _____

SELLER SIGNATURE _____ DATE _____

PARTICIPANT or DESIGNATED MANAGING BROKER'S INITIALS _____ DATE _____